

Village of Clyman
JUNE 27, 2022 – 6:00 PM
Clyman Village Hall

Called to Order/Attendance – The June 27, 2022, the Village of Clyman Regular Board Meeting was called to order at 6:00 p.m. by President Marty Pint with Board Members Beth Baehmann, Todd Grady, Keith Braunschweig, and Amanda Swanson in attendance. Also, in attendance DPW Tony Stangler, Lukasz Lyzwa, Laurel Finger, Linda Manske, and Sylvia & Huber Ortiz.

Pledge of Allegiance was said.

ROAD PROJECT – Lukasz reported that we are getting ready for the County Rd J, Morgan St, Circle View project and on June 23 we opened bids for the project. We received 3 bids and the lowest bidder was Northeast Asphalt in the amount of \$980,067.35. The contract was divided into 4 groups or categories because of how they are all getting paid. Group 1A1 includes county Rd. J from HWY 26 to the end of the Village limits. Contract number 2 includes Morgan St. Contract number 1B includes Circle View, North St, and Circle View Circle, and contract number 4 includes reconstruction of County Rd. J within the town from the Village edge to County Rd M. Contract 1A1 and Morgan St. is partially paid by CBG funding. 1A which is County Rd J is paid by CBG funding, the Village and the County. Morgan St. is paid by CBG funding and the Village. Circle View Road improvement is paid for by LRIP money and the Village, and County Rd J is paid solely by the County. The Village was awarded roughly \$320,000.00 last year but the prices have gone up since then from roughly \$460,000.00 to \$650,000.00 we will reach out to DOA and try to amend the amount and ask for an increase. Ultimately the goal is to have the Village portion of County Rd. J and Morgan fully paid for by State funding. The Circle View Circle contract is roughly \$143,000.00 the Village received roughly \$33,000.00 in funding for that, dropping our cost to around \$115,000.00. Lukasz needs approval from the Board to move forward with the project. A motion by Beth/Amanda to approve the project and award Northeast Asphalt the contract for \$980,067.35. Motion Carried. Next steps, there will need to be a meeting with the County to talk about the split, we will have to have a preconstruction meeting, we will come up with some type of mailing to send out, there will be some excavation work done on County Rd. J fixing some of the storm sewer and sewers. The goal is to have the whole project done by the end of September.

PROOF OF POSTING – The June 27, 2022, agenda was posted at the Clyman Village Post Office, Clyman Lions Hall, Clyman Village Hall and on the Village of Clyman s website.

Approve Minutes – A motion by Keith/Todd to accept the May 23, 2022, minutes. Motion carried.

Public Comments – Linda Manske had concerns regarding fireworks and firecrackers going off in the Village, it scares the animals and residents, and it is something we deal with every year, can something be done about them.

Laurel Finger expressed concerns about trash laying around and not getting picked up and that the Village is very lax in hanging decent decorations for the Holidays, we should have the community looking nicer and appealing to people. She also was concerned with the naming rights for the park and who received those naming rights.

Sylvia & Huber Ortiz had concerns with the neighbor at 742 Main St. using their driveway to access a shed they are about to build. The driveway is a concern as to who has legal access to the driveway and Ortiz's would like to have time to check into the legal aspects of this before approval is granted to the neighbors to build the shed.

CLR Update - Amanda said everything that we approved at the budget meeting has been purchased.

Budget - We received our ARPA funds roughly \$20,000.00.

Todd questioned the check for Ordinance services because he hasn't seen any reports of what has been done. Beth said she is on retainer and in the past, she has denied her retainer because she hasn't been doing much. Connie reported Kelly is trying to work something out for citations or a court system and will report back when she has information.

Invoices - A motion by Amanda/Todd to pay the bills, motion carried.

Utility accounts - Nothing new to report.

Personnel matters - No question on the hours report.

3P's - Beth had previously sent to the Board for review what she put together for Equal Opportunity Employment, Harassment and the Village of Clyman Employee Grievance Policy. Discussion followed on the policies. A motion by Beth/Todd to enter the following policies: Equal Opportunity Employment, Harassment and the Village of Clyman Employee Grievance Policy into the Employee Handbook. Motion carried.

Beth will continue to work on other sections for the employee handbook.

Weekend reading report – Beth sent everyone a current schedule but there are more changes so she will re-do it and re-send it out to everyone, she will date them, so everyone knows which is the most current.

DPW Village updates:

- The stumps were all ground down.
- The 4-wheeler went in for repair the fuel pump was bad.
- The Radar Scale for phosphate is not here yet, hopefully will be here Thursday or Friday to install.

- We received a letter from the DNR regarding lead requirements, we will need to track all the lead and copper laterals in the Village by 2024, so we will need to start working on this.
- We received a quote from Energetic for the fine screen at the Wastewater Treatment Plant it came in under \$4,000.00, Tony will help install this.
- The ammonia levels have been ridiculously good, this last time we were at .19. We are going to try to winterize things and make it more permanent. We want to add a blower with a diffuser in the dosing tank. To get everything we need it will be around \$2,000.00, this would be the cheap route to see if it works through the winter. To make it more permanent, hard wired and hooked up to the Scada to control it, it would be more like \$18,000.00. A motion by Amanda/Todd to buy a blower, blower enclosure and diffusers to not exceed \$2,500.00. Motion carried.
- The DNR is really looking at our numbers right now they noticed they dropped significantly since we have been doing this. The DNR has been telling other municipalities to call us to find out what we have done to improve our numbers.

Tobacco license for Mercer T's – A motion by Beth/Keith to renew the tobacco license for Mercer T's. Motion carried.

Alcohol License Mercer T's – A motion by Amanda/Todd to approve the alcohol beverage license for Mercer T's. Motion carried.

Alcohol beverage license for Clyman Lions – A motion by Keith/Todd to approve the alcohol beverage license for Clyman Lions. Motion carried.

Operator license – A motion by Amanda/Keith to approve the following Operator Licenses: Rebecca Steger, Timothy Mercer, Malissa Adkins, Alexandra Gillingham, Russell Zastrow, Tammy Zastrow, Ashaly Adkins Martin, Jenny Adkins, Alana Clark, Kyle Krueger, Amy Wolter, Tony Wolter, Broch Cotter, Kelly Cotter, Martin Pint, Neal Kohohoff, Nancy Basol, Steve Lehmann. Motion carried.

Park updates - Discussion followed on a message/donor board for the park. Beth will get more information on this.

Discussion followed on the amount of traffic there is when both fields are being used and how we can make that safer for going back and forth across the street.

Emails - Connie reported that Computer Troubleshooters will not set up the .gov email address for just the Clerk they will only do it if the entire board gets the .gov email. The Board said they do not do business through emails so they could not see spending this much money for the whole Board to be on this .gov email. We will post pone this at this time.

Building permit 742 Main – The building permit for 742 Main is approved as a shed, our ordinance does not allow anything with a motor to be stored in a shed. The Board is being asked to decide if they are going to allow ATV, jet skis, boats, lawn mowers those types of

things to be stored in a shed. Amanda verified they will be using it as a shed and no vehicles will be stored in it. A motion by Todd/Keith to allow storage of boats, ATVs, UTVs, Jet Skis, golf carts, lawn mowers, lawn tractors, snow mobiles, and snow blowers, in a shed. Motion carried. We will need to amend the ordinance on what can be stored in a shed at a later date. Beth also said that the Village has no jurisdiction regarding the usage of the driveway the parties involved will need to get that figured out.

Next Meeting - Regular Village Board meeting will be July 25th 2022 at 6pm

Adjournment – A motion to adjourn was made by Keith/Amanda, motion carried. Meeting adjourned at 7:31 p.m.

Respectfully Submitted

Connie Kreitzman
Clerk/Treasurer