

Village of Clyman
Caucus &
Regular Board Meeting
January 17, 2022
6:00 PM

Call to Order/Attendance – The January 17, 2022, Village of Clyman Caucus was called to order by President Marty Pint at 6:00 P.M. With Trustees Beth Baehmann, Todd Grady, and Keith Braunschweig in attendance. Amanda Swanson was absent for the Caucus but was present for the Board Meeting. Also, in attendance DPW Tony Stangler, Jeff Caine and Laurel Finger.

Pledge of Allegiance was said.

Proof of Posting – Connie reported the notice for the Village Caucus was in the Watertown Daily Times, and posted at the Village Post Office, Village Hall, Clyman Lions Hall, and on the Village Website. Connie also reported that someone removed the notice from the Post Office.

Nominations for Village Trustee - Trustee terms for Beth Baehmann and Keith Braunschweig are up. Marty opened the floor for nominations. Connie/Todd nominated Beth Baehmann. Connie/Beth nominated Keith Braunschweig. Marty called for nominations three more times, there being none, nominations were closed.

Motion by Todd/Keith to adjourn the 2022 Village of Clyman Caucus. Motion carried. The 2022 Village of Clyman Caucus was adjourned at 6:05 p.m.

The Village of Clyman Regular Monthly Board Meeting was Called to Order at 6:05 PM.

Proof of Posting – Connie reported the Village Agenda for January 17, 2022, was posted at the Village Post Office, the Village Hall, the Clyman Lions Hall and on the Village Website. Connie also reported that someone removed the notice from the Village Post Office.

Approve Minutes - A motion by Beth/Todd to approve the December 20, 2021, Village Board Minutes. Motion carried.

Citizen Comment – Mr. Caine gave a brief synopsis about the ARPA funding that is available to apply for through Dodge County. He also notified the Board that the Dodge County Supervisor's will be voting on highway projects for 2022 they need a majority vote to pass the highway projects and if they don't get it the only thing that will get done is Hwy M and Territorial Rd because they have an agreement with us on that. Mr. Caine also said they are hosting several meetings presenting results of the Broadband surveys.

Laurel Finger said she had the same comments she had at last month's meeting – properties falling apart, semi's parking on the street in no parking areas, and trash all over yards. She said she looked up State Statutes and they support doing something with these properties the cost can go on their property taxes. She said the Board needs to step up and do something about all of this.

LWMMI - The Board reviewed the paperwork for the insurance renewal for 2022. Connie will submit the paperwork to R&R Insurance tomorrow to get a quote.

Fire Department Report - Amanda asked what will happen to the money that is left in the budget from 2021. We will need to check into that and find out.

Delinquent utility Accounts - Connie explained that we signed up for LIHWAP (Low Income Household Water Assistance Program). Delinquent utility customers can apply for assistance to help pay their utility bill, if they are approved the program sends the money directly to the Utility Vendor for payment on the customer's bill. Connie will be sending out a brochure to delinquent utility customers on how to apply for assistance.

Personnel -

Time Sheet Report –There were no questions on the report.

The 3 P's - Beth said we will start meeting again to work on the 3-P's. Beth also told the Board to make sure they are checking their emails regularly. Connie asked the board to keep track of their per diems and send them to her at the end of the quarter.

Budget – No questions on the report.

Invoices - Beth/Amanda made a motion to pay the bills. Motion carried.

DPW -

Dump Truck - More issues with the dump truck it broke down when Tony was using it and had to be towed.

Fuel/Gas Tank - Tony advised that we should get a bulk fuel tank not for diesel but for gas, with all the gas that we use for the mowers and the truck it would be helpful. Tony got a quote from Caine Petroleum for \$4,162.42 for a 500-gallon tank the price includes the tank and the pump; it is dual walled so you would not need containment for it. Beth asked if there were any stipulations for it at the plant. Tony said no, he talked to other Wastewater operators, and they have them at their plants.

Sewer Main – There was a backup at 726 Territorial Rd. It was Jetted out and taken care of right away. Tony suggested when the road gets ripped up, we should dig down and fix the connection where the lateral comes into the main.

Water Main Break – We also had a water main break in front of 506 Center St. This was taken care of right away.

Weekend Readings & Recording Sheets – The rain gauge was moved up behind the shop. During winter months we need to record snow falls, Tony explained how to measure snow fall. We have new recording sheets at the well houses, Tony left a sample sheet in each well house. Tony will also have an Emergency Contact list available. At our P3 meeting we will work on Emergency procedures.

Weir Gate – Sabel Mechanical came out to work on the gate they had to cut the old gate out so we will need to buy a new one. We are going to have to replace the other weir gate as well. They are going to make them out of stainless steel and have a plan to put in some type of door by the V notch so we can adjust the flow with the doors rather than pulling out the whole gate. The purchase of one weir gate was approved at a previous meeting. A motion by Beth/Amanda to purchase a second weir gate with a cost for the gate and labor not to exceed \$3,000.00. Motion Carried.

Snow Plowing- Discussion followed on snow plowing and who would be Tony's back up if he is out of town.

Conferences & Training – Tony asked about going to conferences and Training, The Board said he could sign up for training and conferences; he just needs to let them know when they are and if he will be out of Town for them. Tony informed the Board he will be going to a conference February 8 & 9, 2022.

Village updates – Tony asked if the signs for the park were going to be updated or replaced. Keith is working on getting new signs.

ARPA Funds – The Board agreed we should fill out applications for some of the County ARPA funds. We need to have the applications into the County by January 21, 2022. Beth will work on this and get it submitted.

Resolution 2022-001 - Motion by Amanda/Todd to approve Resolution 2022-001 To Authorize a Representative to Sign All Documents regarding the 2022 Streets and Utilities Reconstruction Project. A roll call vote was taken – Beth –yes, Todd – yes, Marty – yes, Keith- Yes, Amanda – yes. Motion carried.

ATV Routes - Keith proposed to have all the Village streets opened to ATV/UTV routes. Discussion followed. We will postpone until the February meeting.

Street Signs – Discussion followed on how our Village ordinance reads regarding winter parking and what is written on the street signs regarding winter parking. The signs and the ordinance do not match. We need to gather more information, we will take pictures of the signs and review the ordinance, we will postpone this until the next meeting.

Condemning Property update – Amanda followed up with Mr. Parrot from GEC. He could come out and look at the properties and write up an assessment. This could get very costly for the Village upwards of \$7,000.00 from start to finish, the property owner could hand the property over to the Village and then we would have to pay to get rid of it. We would need to get the Village attorney involved to do anything.

Park/Playground

Grants – Connie reported that the check for the Read-Talk-Play area came in from the Greater Watertown Community Health Foundation. The money will be put into the Village Checking account and then transferred into the Clyman Youth Baseball Account.

Tree removal – There are three dead Ash trees in the back area of the park that Marty will take down. There are three trees up by the playground area that will need to be removed to make room for the new playground. Motion by Amanda/Todd to have Kyle use his resources to remove any dead trees and the three trees by the playground area that will need to be removed to allow for the building of the new playground. Motion carried.

Weekend water Readings – Beth will update the weekend water reading schedule and send it out to everyone.

Next Meetings –

Village Board Meeting February 28, 2022, at 6:00 p.m.

CLR Meeting April 4, 2022

Adjournment - A motion by Keith/Beth to adjourn. Motion carried.

Respectfully Submitted:

Connie Kreitzman
Clerk/Treasurer

